

R V R & J C College of Engineering (A), GUNTUR
ISO 9001: 2015

DT: 21-06-2019


NOTICE

A meeting of the Management Review Committee of **ISO 9001: 2015** in our college is scheduled on 22nd June, 2019 at 2.00p.m. in the Management Room, College campus.

All HODs, Director, Registrar, Deans, TPO, Sr.PD and Librarian are requested to attend the meeting without fail by adjusting their classwork if any.

AGENDA

1. To review the Progress of ISO 9001-2015 Certification Process.
2. To review the Quality Policy and Objectives
3. To discuss the internal auditor's observations.
4. To discuss the opportunities for improvement.
5. Any other item as per the standard with the permission of the Chair.


Dr. B.K.Surya Prakasha Rao
Prof & Head, Dept. MS,
Convener, ISO Certification


Dr. K. Srinivasu
Principal & Chairman,
ISO Certification

Copy To: All HODs, Director, Registrar, Deans, TPO, Sr.PD and Librarian.



RVR & JC COLLEGE OF ENGINEERING (Autonomous)
CHOWDAVARAM, GUNTUR

ISO 9001:2015

MINUTES OF THE MANAGEMENT REVIEW COMMITTEE MEETING.

22nd JUNE 2019

MEMBERS PRESENT:

S.No	Name of the Faculty with Designation	Department
1	Dr. K. Srinivasu, Chairman, ISO 9001:2015 Certification	Principal
2	Dr. B.K.Surya Prakasha Rao, Prof. & HOD Convener, ISO 9001:2015 Certification	MS
3	Dr. B. Srinivasa Rao, Associate Professor Co – Convener, ISO 9001:2015 Certification	M&H
4	Dr. A. Sudhakar, Director R&D	ECE
5	Dr. N.V. Srinivasa Rao	Registrar
6	Dr.Ch.V.Subrahmanyam, Prof & HOD	Ch.E.
7	Dr. M.Rama Rao, Prof & HOD	CE
8	Dr. M.V.P.Chandrasekhara Rao, Professor	CSE
9	Dr.T. Ranga Babu, Prof & HOD	ECE
10	Dr. K.Chandra Sekhar Rao, Prof & HOD	EEE
11	Dr. A.Sri Krishna, Prof & HOD	IT
12	Dr. K.Ravindra, Prof & HOD	ME
13	Dr. K.Karteeka Pavan, Prof & HOD	MCA
14	Dr. A.Gopla Krishna Moorthy, Prof & HOD	Physics
15	Dr. E.Nageswara Rao, Prof & HOD	Chemistry
16	Dr. Kolla Srinivas, Prof.& Dean	ME
17	Sri Ch. Srinivasa Rao TPO	T&P
18	Dr. P. Gowri Shankar, Physical Director	P D
19	Sri. M.Jagan Mohan, Librarian	Central Library

MEMBERS ABSENT:


1. Dr. K.Rajasekhar, Prof & HOD, M& H
2. Dr. G.Satyanarayana Prasad, Prof. & Dean, T & P
3. Dr. M.Venkateswara Rao, Prof. & Dean, Exams

The following points may be taken for Management Review (MR) Meeting held on 22nd June 2019.

1. To review the Progress of ISO 9001-2015 Certification Process.
2. To review the Quality Policy and Objectives
3. To discuss the internal auditor's observations.
4. To discuss the opportunities for improvement.
5. Any other item as per the standard with the permission of the Chair.

Minutes of the Management Review Meeting

1. The Convener, ISO Certification has informed about the meeting held on 12th June 2019 for appointment of Departmental Coordinators and internal Auditors for various Departments and the responsibilities and modalities for ISO Certification, an awareness programme was organised on 15th June 2019 on ISO Certification, the training programme for internal auditors held on 17th and 18th June 2019 and the Internal Auditing taken place for all the Departments of the college on 21st June 2019.
2. Audited reports submitted by the internal auditors after conducting auditing of other Departments are discussed. All the Non-Conformities of all Departments are noted and advised to see such that corrective actions are taken to address all Non-Conformities.
3. All members of Management Review Committee are informed about the external audit by TUV-SUD certifying agency on 26th June 2019 and advised all the members to be ready with all necessary documents for the external audit.
4. Discussed to review the performance of external service providers and parents feedback must be taken once in a year.
5. Discussed to identify the opportunities for further improvement.
6. All the points as mentioned in the standard, have been discussed elaborately during the MR Meeting and they have been redrafted and documented as any other item.


Dr. B.K. Surya Prakasha Rao
Prof & Head, Dept. MS,
Convener, ISO Certification




Dr. K. Srinivasu
Principal & Chairman,
ISO Certification