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R.V.R. & J.C. COLLEGE OF ENGINEERING

(AUTONOMOUS)

Approved by AICTE :: Affiliated to Acharya Nagarjuna University :: Accredited by NBA
(Sponsored by Nagarjuna Education Society), Chandramoulipuram, Chowdavaram, GUNTUR-522 019 (A.P.)

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Secretary & Correspondent :

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Vice-Presidents :

J. NARENDER NATH

Dr. A. LAKSHMAIAH, F.R.C.S.

Estd 1985

Treasurer :

Dr. M. GOPALKRISHNA, M.S.

Date.....

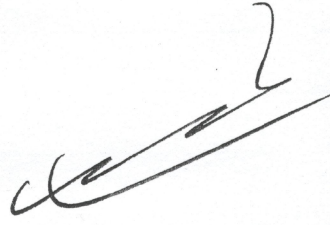
Date: 22-07-2013

CIRCULAR

A meeting of the committee of Internal Quality Assurance Cell (IQAC) will be held on 26th July 2013, at 3.00Pm in the Management Room. All the members of the IQAC committee are requested to attend the meeting

Agenda:

1. To discuss and analyze the academic performance of the students for the academic year 2012-13
2. To discuss and finalise the strategies to improve the academic performance of the students
3. Any other item with the permission of chair


(Dr.K.Chandra Sekhar)
Coordinator, (IQAC)

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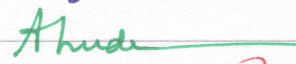
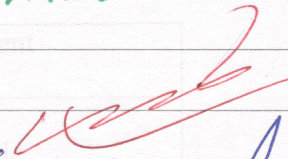
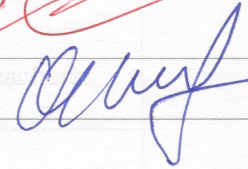
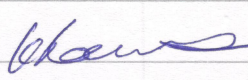
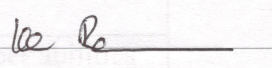
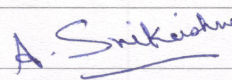
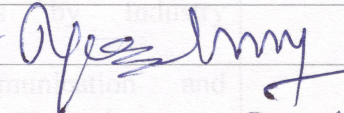
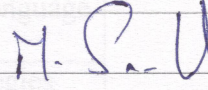
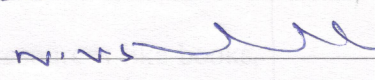
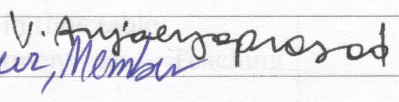
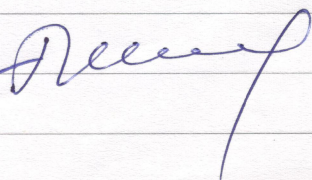
Dr.A Sudhakar, Principal, Chairman,IQAC
Dr. M Venkateswara Rao, Prof. & HOD, ChE- Dept., Member
Dr. K Ravindra, Prof. & HOD, ME- Dept., Member
Dr. K.S Sai Ram, Prof. & HOD, CE- Dept., Member
Dr. A Srikrishna, Prof. & HOD, IT- Dept., Member
Dr. T Ranga Babu, Prof., ECE- Dept., Member
Smt. M Sreelatha, Associate Prof. &HOD i/c, CSE- Dept., Member
Sri N.V Srinivas Rao, Administrative Officer, Member
Dr. V Anjaneya Prasad, Consultant Engineer, Member
Sri M.Venkateswara Rao, Industrialist, Member

Minutes of the meeting of Internal Quality Assurance cell held on 26th July 2013 in the Management Room at 03:00 Pm.

- Agenda:
1. To discuss and analyze the academic performance of the students for the academic Year 2012-13
 2. To discuss and finalize the strategies to improve the academic performance of the students
 3. Any other item with the permission of chair

Members present

Signature

1. Dr. A. Sudhakar, Principal, Chairman - IQAC 
2. Dr. K. Chandra Sekhar, Prof. & HOD, EEE-Dept.
 Coordinator - IQAC 
3. Dr. M. Venkateswara Rao, Prof. & HOD, ChE-Dept., Member 
4. Dr. K. Ravindra, Prof. & HOD, ME-Dept., Member 
5. Dr. K. S Sai Ram, Prof. & HOD, CE-Dept., Member 
6. Dr. A. Sri Krishna, Prof. & HOD, IT-Dept., Member 
7. Dr. T. Ranga Babu, Prof., ECE-Dept., Member 
8. Smt. M. Sreelatha, Associate Prof. & HOD, i/c, CSE-Dept., M. S. U
 Member 
9. Sri N.V Srinivas Rao, A.O., Member 
10. Dr. V. Anjaneya Prasad, Consultant-Engineer, Member 
11. Sri M. Venkateswara Rao, Industrialist, Member 

Resolutions: The academic performance of the students for the academic year 2012-13 are discussed and analyzed.

It is resolved to adopt the following strategies for improvement of academic performance of the students

1. Additional revision lectures and practical sessions
2. Attendance and performance of students monitoring, communicating with parents
3. Interactive and collaborative learning methods with effective use of technology
4. Enhancing quality of assignments, and teaching aids
5. Enhancing the infrastructural facilities for better learning environment
6. Encourage the faculty to attend Faculty Development Programmes to enhance their domain expertise and knowledge of latest trends
7. Support from expert guest faculty from industry and academia
8. Academic activity record to monitor students on hourly basis

It is resolved to adopt the following methods for improvement

S.No	Information collected through	Analysis	Action plan for Improvement
1	Attendance records	Subject wise period wise Student wise	i) Discuss with defaulters. ii) Modification in time table. iii) Discussion with concern teachers.
2	Academic results	Subject wise Student wise	i) Revision of complex topics. ii) Mentoring the students. iii) Remedial Coaching. iv) Re-Assignments Tests v) More support through notes, on line presentations
3	Feedback /Performance in aptitude coaching classes, Add on courses, feedback from Industry	Understanding diverse needs of students	i) Grouping the students as per abilities ii) More practice work iii) Creating awareness present day needs of industry
4	Placement Records	Areas of strength and weakness of students regarding industry readiness. Feedback from Industry.	i) More focus on Industry Orientations. ii) Lectures/workshops by Industry experts. iii) Enhancing communication and language Skills through Language Labs and English Classes,
5	Feedback from students, Feedback from faculty members & parents meetings	Areas of Improvement specific needs and expectation	i) Modification in Teaching strategies ii) Enhancement in infrastructural Facilities iii) Availability of resources like books, learning material, expert teachers iv) Modifications in time table v) Subject allotment and Teaching styles

Handwritten signature and date:
26th July 2013

Handwritten signature:
Aruna